CIRCULAR AND CATALOGUE

OF

CHARLOTTE FEMALE INSTITUTE.

CHARLOTTE, N. C.,

FOR THE YEAR ENDING JUNE 30, 1867.

Course of Study, Regulations, Terms, &c.

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Charlotte Female Institute.

This Institution is located in a retired and pleasant portion of the town of Charlotte, N. C.

As a location, Charlotte, N. C., is not surpassed by any place in the South, and has everything to recommend it as the very place where a school of the first order should be sustained. The situation is a very healthy one; so much so that, during the eight years the institution has been in operation, no sickness of a serious nature, traceable to local causes, has occurred.

The religious advantages are great. Churches of the Presbyterian, Episcopal, Methodist, Baptist, and Lutheran denominations being open every Sunday for Divine worship.

The place is easy of access from every portion of the country; four railroads, terminating here, place it in direct communication with any part of North Carolina and adjoining States.

The Building.

The citizens of Charlotte, anxious to have a female school of high character, have erected a spacious and elegant building, which, for beauty of architecture, convenience of arrangement, and adaptation in every respect to the purpose for which it was intended, is equaled by few institutions, and surpassed by none in the Southern country.

The sleeping rooms, which are adapted to the accommodation of four pupils, are provided with every comfort, carpeted floors, good beds, and are visited twice a day by one of the teachers. The whole house is so arranged and furnished as to be a pleasant home for girls. It is lighted with gas, furnished with rooms for bathing, and in winter is warmed by a furnace—heated air being introduced into all the halls and passages and school-room.

The greatest attention paid to cleanliness and ventilation.

The school-room is large, well-ventilated, and furnished with desks of the latest and most approved style. The institution is furnished with a handsome and complete set of apparatus for the illustration of Natural Philosophy and Chemistry; also with large and well-selected sets of Geographical and Astronomical Charts, Globes, &c.

The grounds around the Institute are handsomely laid out, planted with flowers and shrubbery, and everything is done to render out-door exercise pleasant.

Government.

We aim to promote a high sense of honor in our pupils, so as to lead them to realize their individual responsibility. We confide in and trust them; and this plan, after twenty years' trial, we have no cause to regret. The boarders are considered members of the family; are treated as ladies, and expected and required to behave as such. At the table, where all, teachers and pupils, sit together, and where much

pains is taken to make everything pleasant and home-like, their manners are particularly attended to, and conversation encouraged.

In the afternoon every young lady is required to change her dress and engage in some needle-work, either useful or ornamental. They sit with the family. All eating at unseasonable hours, or in the sleeping-rooms, is prohibited; and parents are requested not to send boxes of eatables from home. The table is plentifully supplied three times a day with wholesome, palatable, well-cooked food; and such boxes are not only unnecessary, but often produce unkind and selfish feelings.

The pupils are required to take regular exercise every day.

DRESS.

The dress of the boarders receives particular attention; extravagance is discouraged, but every pupil is required to be *neatly* dressed at all times. Parents make great mistakes as to the *quantity* of clothing required for young ladies at school; a *few* dresses, judiciously selected, would save the parents much money and the teachers much trouble.

It is certainly a very important part of an education to know *how* to dress. Neatness and good taste should be cultivated.

RELIGIOUS INSTRUCTION.

The school is opened every morning with reading the scriptures and prayer, besides the regular family worship. The first recitation on Monday morning is from the Bible; and by reference to the course of study it will be seen that in four years' course the whole Bible is gone through. The afternoon of every Sabbath is devoted to the study of Jacobus' Notes on the Gospel. When no particular preference is expressed, the pupils accompany the family of the Principal to the Presbyterian church. Parents who wish their children to attend a place of worship different from that attended by the Principal, must find some friend under whose care they can be placed. No calls or visits are allowed on the Sabbath.

COURSE OF INSTRUCTION.

Convinced, by long experience, that a solid education can be obtained only after a foundation is laid by a thorough knowledge of the fundamental branches, the Principals make Spelling, Reading, Arithmetic, Grammar, and Geography of primary importance; and by reference to the course of study it will be seen that, even after a class ceases to make these *regular* studies, they are reviewed at least once a week during the whole course.

It will be the aim of the principals to procure and use the best of text-books, and to spare neither pains nor expense to sustain the reputation which the Institution has heretofore received, of giving *thorough* instruction in all branches.

CHARLOTTE FEMALE INSTITUTE.

PRIMARY DEPARTMENT.

STUDIES.	TEXT-BOOKS.	STUDIES.	TEXT-BOOKS.
Spelling and Reading	Sterling's.	Arithmetic	Robinson's Primary.
Geography	Guyot's Primary.	English Grammar.	
History	Sewell's Greece and Rome.	Book of Commerce.	
		Writing	Duntonian System.

COLLEGIATE DEPARTMENT.

FIRST CLASS.

STUDIES.	TEXT-BOOKS.	STUDIES.	TEXT-BOOKS.
Spelling and Reading	Sterling's.	Arithmetic	Robinson's Rudiments.
English Grammar	Butler's.	First Lessons in Natural Philosophy	Parker's.
Geography	Guyot's.	Writing	Duntonian System.
History of England	Markham's.	Bible	Pentateuch.
History of U. S.	Quackenbos'.		

SOPHOMORE CLASS.

STUDIES.	TEXT-BOOKS.	STUDIES.	TEXT-BOOKS.
English Grammar	Butler's.	Philosophy of Nat. Hist'y.	Tenney's.
Reading, with Analysis.	Sterling's.	Natural Philosophy (commenced)	Quackenbos'.
Arithmetic	Robinson's Practical.	Mythology.	
Ancient History	Goodrich's Greece and Rome;	Composition	Blank Books.
Historical Questions	Magnall's.	Bible—Historical Books of Old Testament.	
Geography	Guyot's.	Writing	Duntonian System.

JUNIOR CLASS.

STUDIES.	TEXT-BOOKS.	STUDIES.	TEXT-BOOKS.
Milton's Paradise Lost	Boyd's.	Chemistry	Youman's.
Rhetoric	Quackenbos'.	History	Taylor's Manual, & White's 18 Christian Centuries.
Composition	Blank Books.	Botany	Gray's.
Algebra.	Robinson's.	Geography reviewed weekly.	
Synonyms	Graham's.	Arithmetic reviewed weekly.	
Natural Philosophy (completed	Quackenbos'.	Bible—Four Gospels and Acts.	
Physical Geography	Colton and Fitch.	Writing	Duntonian System.

SENIOR CLASS.

STUDIES.	TEXT-BOOKS.	STUDIES.	TEXT-BOOKS.
Lectures on English Literature	Reed's.	Geometry & Trigonometry.	Robinson's.
Study of Words	Trench's.	Astronomy	Brocklesby's.
Shakesperian Reader	Howe's.	Geology	Tenney's.
Mental and Moral Philos.	Upham's.	Geography and Arithmetic reviewed weekly.	
Evidences of Christianity.	Alexander's, and Butler's Analogy.	Bible—Epistles, Romans and Hebrews.	
		Composition	Blank Books.
		Writing	Duntonian System.

PRIMARY DEPARTMENT.

The pupils in this department receive particular attention. The complaint so often made of small children not receiving proper attention in large schools cannot, we are sure, be made of our Institution. We have employed Teachers of known experience and efficiency, and while they will have immediate control over them, still they are always under the eye and management of the Principals. All the pupils sit together, and thus the younger pupils have the benefit of the example of the older ones. This plan, after years of trial, we are convinced is the best.

OPTIONAL COURSE.

The various branches of this Department, including Music (Vocal and Instrumental), Ancient and Modern Languages, Drawing and Painting, may be pursued in connection with the studies of other classes.

The Department of Music is under the direction of Prof. A. Baumann, aided by accomplished assistants. The corps of instructors will be increased as the interests of the pupils may demand.

Prof. Baumann has been connected with some of the first institutions of the South, and has proved himself a highly accomplished and successful instructor.

The Department of Modern Languages, Drawing and Painting, will be under the direction of Prof. Rudolphe E. Piguet.

Prof. Piguet comes recommended as an accomplished Teacher. French is his native language, and having been educated in Geneva and Paris, young ladies will enjoy unusual facilities for acquiring correct pronunciation in that language, as well as enjoy the advantages of instruction in Drawing and Painting from a first-class Artist.

REPORTS.

A daily record is kept of each young lady's scholarship and deportment, and an average report sent home monthly. The Principals would earnestly request of parents and guardians to pay attention to these reports, and make them a basis for admonitions and encouragement.

EXAMINATION AND GRADUATION.

Regarding *public* examinations as no test of scholarship, and an unnecessary waste of time in the preparation for them, we have none. Private examinations occur, at the option of the Principals, any time during the session, whenever a class has completed a branch of study, and also at the close of the session. The system is such as to prevent the possibility of specific preparation, and present a fair test of the scholarship of the pupil. Our school-room is open *at all times* to any one who feels an interest in hearing a class recite. An every day recitation can give a better idea of a young lady's advancement, and of the method of teaching, than any public examination.

We frequently, during the session, have musical entertainments, to which all the friends of the school are invited. To those young ladies who have spent at least two years in the Institution, and who finish the course of the Junior and Senior Classes, a diploma will be given.

SESSION AND VACATION.

The scholastic year consists of but one session of nine months, commencing the 1st of October and continuing, with an intermission of only a few days at Christmas, until the last of June following. By

this arrangement pupils will be at home during the hot months of July, August, and September, and parents and guardians saved the trouble and expense of traveling to and from the Institution in mid-winter.

The session is divided into two terms of twenty weeks each, the one commencing the 1st of October and the other the 15th of February.

TERMS.

Expenses per term of twenty weeks:

Board, exclusive of Washing	$105 00
Tuition in English Branches—	
Collegiate Department	25 00
Primary "	20 00
Music on Piano, Guitar, or Melodeon—	
Two Lessons per week	30 00
Three " " "	45 00
Singing Lessons, Single, Two Lessons per week	20 00
" " in Class " " "	12 00
Use of Piano	7 50
Modern Languages, *each*	12 50
Ancient " "	12 50
Oil Painting	30 00
Pastel "	30 00
Pencil and Crayon Drawing	12 50
Grecian Painting	12 50
Embroidery in Silk or Velvet	7 50
Washing, a separate charge at Laundress' price.	

One-half the Board and Tuition is payable in advance: bills are presented at the beginning of every half term. If not paid when due, interest will in every case be charged at the rate of 8 per cent. per annum.

When a pupil is entered it is understood to be for the whole of current term, unless a special arrangement is made.

No deduction is made after a pupil is entered, except at the option of the Principals; and *those who leave before the close of the term will in all cases be charged for Board and Tuition for the whole term, unless actual and protracted sickness is the cause of the removal.*

Pupils will be received at any time during the session, and charged from the time of entrance.

Books, stationery, sheet music, &c., furnished at the lowest retail prices, and placed to account.

Pupils will furnish their own towels, table-napkins and ring, one pair of sheets, two pillow or bolster-cases, and one counterpane. They will have every article of clothing distinctly marked. *All pocket-money must be deposited with the principals.*

We would respectfully, but earnestly, beg of parents not to interfere with the regular duties of their children by withdrawing them during the term to spend a week or two at home. We make no deduction for absence, and it of course does not concern us in a *pecuniary* point of view; but so seriously does it interfere with the progress of the pupil, and so injurious is the effect on the classes thus broken up, that we would, if deduction were required, prefer making it for those who remain punctually at their duties.

Board of Trustees.

J. H. WILSON, President,
WM. R. MYERS,
WM. JOHNSON,
JOHN A. YOUNG,
H. B. WILLIAMS.

Officers and Instructors

OF THE

Charlotte Female Institute,

FOR THE YEAR 1867–'68.

REV. R. BURWELL,
Principal, and Instructor in Mental and Moral Philosophy and Mathematics.

JOHN B. BURWELL, A. M.,
Assistant Principal, and Instructor in Chemistry, Natural Philosophy, and Ancient Languages.

MRS. M. A. BURWELL,
English Branches, and Superintendent of Social Duties.

MRS. SALLY C. WHITE,
English Branches.

MISS MARY BATTE,
English Branches and French.

PROF. A. BAUMANN,
Vocal and Instrumental Music.

PROF. RUDOLPHE E. PIGUET,
Drawing, Painting, and Modern Languages.

MISS MARY F. PENICK,
Music on Piano and Guitar.

MISS ELLA R. CARSON,
Music on Piano.

Pupils

FOR YEAR ENDING JUNE 30TH, 1867.

NAMES.	PARENT OR GUARDIAN.	RESIDENCE.
ELLA ALLISON	Thos. Allison	*Charlotte, N. C.*
BETTIE ALLISON	"	"
MARY L. ALLISON	R. W. Allison	*Concord, N. C.*
B. ANATHAN	S. Anathan	*Charlotte, N. C.*
LILLY ANATHAN	"	"
ANNIE L. BAKER	Jos. Baker	*Norfolk, Va.*
ALICE BARNHARDT	D. Barnhardt	*Charlotte, N. C.*
S. E. BAYNES	Dr. R. C. Baynes	*Person Co., N. C.*
MARY P. BEASLEY	W. H. Beasley	*Dinwiddie Co., Va.*
MAG BETHUNE	A. Bethune	*Charlotte, N. C.*
SALLY BETHUNE	"	"
MARY E. BERRYHILL	P. Berryhill	"
MARTHA BLACK	W. J. Black	"
MARY BLACKWOOD	J. J. Blackwood	"
LOUISA BLACKWELDER	L. A. Blackwelder	"
SUSAN BOYD	J. B. Boyd	*Lancaster, S. C.*
MARY BRATTON	Dr. S. E. Bratton	*Mecklenburg Co., N. C.*
JENNY B. BURWELL	Rev. R. Burwell	*Charlotte, N. C.*
MARY S. BURWELL	John B. Burwell	"
ANNIE H. BURWELL	"	"
ADA CALDWELL	Mrs. A. Caldwell	*Rock Hill, S. C.*
MARIA C. COBB	Dr. W. H. H. Cobb	*Wayne Co., N. C.*
JULIA CONNELL	Dr. A. Connell	*Houston, Texas.*
ALICE COOK	Wm. Cook	*Charlotte, N. C.*
LILLY COOK	"	"
C. B. CROSS	Capt. R. P. Waring	*Mecklenburg Co., N. C.*
ANNIE CRUSE	A. Cruse	*Charlotte, N. C.*
ADA CULPEPER	R. Culpeper	"
MARY CUNNINGHAM	A. J. Kibler	*Lancaster, S. C.*
E. J. CURETON	Dr. T. K. Cureton	"
ALICE B. DAVIDSON	Robt. F. Davidson	*Charlotte, N. C.*
ANNIE DAVIDSON	John R. Davidson	*Mecklenburg Co., N. C.*
ANJY DAVIDSON	"	"
EMILY P. DAVIS	Hon. Geo. Davis	*Wilmington, N. C.*
JENNY DAVIS	E. J. Davis	*Charlotte, N. C.*
MARY DEWEY	T. W. Dewey	"
BESSIE DEWEY	"	"
ANNIE DEWEY	"	"
MAG DOWNING	C. W. Downing	"
JENNY DUCKWORTH	John Duckworth	"
MARIAN ELIAS	D. Elias	"
FANNY ELIAS	"	"
BELLA ELLIOT	T. R. S. Elliot	"
MARY FARROW	Mrs. M. Farrow	"

Charlotte Female Institute.

NAMES.	PARENT OR GUARDIAN.	RESIDENCE.
Minnie Foard	Maj. R. W. Foard	*Concord, N. C.*
Katie P. Foard	"	"
Annie Fowle	S. Fowle	*Washington, N. C.*
Mary J. Gilmer	T. H. Robinson	*Cabarrus Co., N. C.*
Essie Gilmer	"	"
Mag Gilson	Hugh Gilson	*Charlotte, N. C.*
J. A. Graham	Alex. Graham	"
Mary Griffith	Rev. R. H. Griffith	"
Eva Hammond	H. B. Hammond	*Wadesboro, N. C.*
Fanny Hammond	"	"
Laura A. Hannah	Geo. C. Hannah	*Charlotte Co., Va.*
Anna Harty	James Harty	*Charlotte, N. C.*
Blanche Harty	"	"
Mary Harris	Saml. A. Harris	"
Eugenia Hill	Gen. D. H. Hill	"
Annie Hill	"	"
S. Hicklin	Dr. J. C. Hicklin	*Yorkville, S. C.*
Mary Houston	Mrs. M. Peay	*Charlotte, N. C.*
Lizzie Hutchison	Capt. A. E. Hutchison	*Rock Hill, S. C.*
Sally Jenkins	B. B. Roberts	*Salisbury, N. C.*
Cora Johnson	Col. Wm. Johnson	*Charlotte, N. C.*
Susan Johnson	Rev. F. H. Johnson	"
Fanny Jones	Col. E. P. Jones	"
Carrie Knight	John Knight	*Tarboro, N. C.*
E. Koopman	B. Koopman	*Charlotte, N. C.*
Agnes Lacy	Rev. Drury Lacy, D.D.	*Raleigh, N. C.*
Agnes E. Lamar	Capt. J. H. Nichols	*Milledgeville, Ga.*
Jane T. Lafferty	Mrs. Jane Lafferty	*Mecklenburg Co., N. C.*
C. C. Leak	J. W. Leak	*Wadesboro, N. C.*
Harriet Lucas	Mrs. H. Lucas	*Charlotte, N. C.*
V. Marshall	J. C. Marshall	*Wadesboro, N. C.*
Lizzie Martin	Edwin Martin	*Washington, N. C.*
Carrie Maxwell	Wm. Maxwell	*Charlotte, N. C.*
Lotie Massie	L. H. Massie	*Rock Hill, S. C.*
Bella McCarley	Wm. McCarley	*Charlotte, N. C.*
Sally McCarley	"	"
Mary McDonald	J. McDonald	*Concord, N. C.*
Kate McDonald	"	"
Mattie McKee	W. S. McKee	*Oxford, Miss.*
Jenny McKenny	R. A. McKenny	*Petersburg, Va.*
Ella McLaughlin	J. McLaughlin	*Charlotte, N. C.*
Josephine McLaughlin	"	"
J. McLaughlin	"	"
J. McNeely	Mrs. M. A. McNeely	"
Amelia Miller	Rev. A. W. Miller	"
Laura Miller	Dr. John Fink	*Concord, N. C.*
V. Morris	Wm. Morris	*Mecklenburg Co., N. C.*
Matilda Morrow	Maj. Ben Morrow	"
Lucy Morrow	John Morrow	"
Emily Morton	Geo. C. Hannah	*Charlotte Co., Va.*
S. C. Myers	Wm. R. Myers	*Charlotte, N. C.*
Mary P. Myers	"	"

Mrs. Mary
Feb'y. 1868.

1867

CHARLOTTE

Female Institute,

CHARLOTTE, N. C.